



22<sup>nd</sup> November, 2011

No.LTC/Admin/Procurement/11/903

## **Tender Notice for Provision of Challan Books**

Lahore Transport Company invites tender from prequalified vendors for provision of Challan books. Specification of challan books is given below:

1. **Quantity** of Violation ticket books: **5000**  
50- Sets of 5 carbonless leaves and 2 leaves of 80 gm offset paper would be in one book.  
**Color of carbonless paper: White, light blue, light pink, green and yellow.**
2. **Size of books:** 8"x5.50 ( Complete in all respects)
3. **Paper:** Carbonless paper 5-leaves, 2-leaves additional of 80gm offset white. (Attach samples of carbonless papers 5-leaves, 80gm offset + box board 350gm imported)
4. **Printing Single color:**
  - i. Front/back printing on carbonless 5- leaves.
  - ii. Front side single color printing on 80gm offset paper 2- leaves.
5. **Numbering:** Book number will change continuously from serial number LTC3401 to LTC8401 (Total books are 5000), whereas ticket number will be printing on each book from serial number 1 to 50 (50 set). Number will be printed with Japanese machine clearly; otherwise job will **NOT** be accepted. Vendor is responsible for substandard numbering.
6. **Binding:** Hard binding with two center pins and Patti of good quality rexin cloth on back side.
  - i. Box board 350gm imported with single color printing (front side) on top and single color printing (SOP) back side.
  - ii. 2 pond fine quality hard copy at lower.
7. **Terms of Payment:** Within 30 days after delivery at site.
8. **Earnest Money:** 5% of total quoted amount as earnest money in the shape of demand draft favoring "**Lahore Transport Company**" be attached.

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9. Vendor shall also provide specimen of his previous work/printing along with bids.

**10. Rates:** Rates in sealed envelopes including all government taxes should be dropped in tender box placed at reception of LTC on **9<sup>th</sup> December, 2011** till 10:00 A.M. Quotations will be opened on same date at **11:00 am** in the presence of bidders or their nominated person.

**Note: Vendor will be responsible for quality job otherwise delivery will not be acceptable. Successful vender is also responsible to provide delivery within one month after issuing work order.**

**Samples can be seen in the office of LTC from Monday to Friday.**

**Deputy Manager HR & Admin**