



2012

## SELECTION OF OPERATORS FOR BUS OPERATIONS IN MAJOR CITIES OF PUNJAB



## REQUEST FOR PROPOSAL ADDENDUM

Department of Transport  
11-A, Egerton Road  
Lahore Punjab Pakistan

## **DISCLAIMER**

The Transport Department, Punjab (The Transport Department) has prepared this Request for Proposal (RFP) to accommodate public transport demand in major cities of province. This RFP does not claim to contain all the information related to the Project. However, maximum efforts have been made to incorporate available information relevant to the proposed transaction. The Transport Department does not make any representations or warranties, express or implied as to the adequacy, accuracy, completeness or reasonability of the information contained in this RFP. No decision should be based solely on the basis of the information provided in this RFP. The Transport Department has no liability for any statements, opinions, information provided in this RFP. The Transport Department shall have no liability for any statements, opinions, information or matters (expressed or implied) arising out of, contained in or derived from, or for any omission in, this RFP. Furthermore, the Transport Department will not be liable for any written or oral communication transmitted to third parties in relation to this RFP.

## **IMPORTANT NOTE**

All Companies and Joint Ventures complying with criteria given in this document are eligible for this tender, hereafter referred to as Bidders.

Prospective bidders must ensure submission of all the required documents indicated in this RFP. Bids received without valid documentary evidence, undertakings, supporting documents and various requirements mentioned in the RFP will be rejected at the initial stage. The data sheets, valid documentary evidences for the critical components as detailed hereinafter should be submitted by the Bidder for scrutiny. It is intimated that no objection / revisions / supplements shall be entertained regarding the terms and conditions of the Bidding Document submitted by the bidder.

The potential bus operators will be selected according to the evaluation and selection criteria specified in this document. The operator (s) may apply for one or more routes in any city specified in the RFP, bid documents for each route should be submitted separately.

This Bidding Process will be governed by Punjab Procurement Regulatory Authority Act of 2009 and PPRA Rules 2009 as amended from time to time.

## **GLOSSARY OF TERMS**

The Transport Department    Transport Department

GoPb            Government of the Punjab

GoP            Government of Pakistan

JV              Joint Venture

KIBOR        Karachi Inter Bank Offer Rate

LOA           Letter of Award

RFP           Request for Proposal

SPL           Service Performance Levels

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**SECTION-1**  
**GENERAL INSTRUCTIONS**

## SECTION-1

### GENERAL INSTRUCTIONS

#### 1.1 Invitation for Bid

The Transport Department, Government of the Punjab (GoPb), invites bids for the:

**Selection of Operators on bus routes identified by the Transport Department in major cities of the Punjab Province**

#### 1.2 Criteria for Selection of Bus Operators for major cities of the Punjab

The Transport Department will select operators based on technical and financial evaluation criteria mentioned in Section 6 and responsiveness of the bid under Section 4.12.

#### 1.3 Laws to be followed

Punjab Procurement Regulatory Authority Act of 2009, and Punjab Procurement Rules, 2009 will be followed for the above procurement. These may be viewed/ downloaded from;

<http://ppra.punjab.gov.pk/PublicPages/prorules1.aspx>

In this document, unless otherwise mentioned to the contrary, "Rule" means a Rule under the Punjab Procurement Rules 2009.

#### 1.4 Mode of Advertisement

As per Rule 12(1) and (3), this RFP is being placed online. The advertisement for the same is published in print media. The bidding document carrying all details can be downloaded from PPRA's website [www.ppra.punjab.gov.pk](http://www.ppra.punjab.gov.pk), Punjab Portal <http://www.punjab.gov.pk/transport>, and Lahore Transport Company website [www.ltc.gop.com](http://www.ltc.gop.com)

All prospective bidders may contact the Transport Department through e-mail or in person at the following address;

Additional Secretary Transport  
Transport Department  
11A, Egerton Road,  
Lahore, PAKISTAN

E-mail: [as.transport.punjab@gmail.com](mailto:as.transport.punjab@gmail.com)

Tel: 042 9920 1158 Fax: 042 9920 5363

#### 1.5 Type of Open Competitive Bidding

As per Punjab Procurement Rules, 2009 36(b), **Single Stage - Two Envelope Procedure** will be followed **for each route** as under:

- i. The bid **for each route** shall comprise of a **single package containing Two (2) Separate Envelopes**. The Odd Numbered Envelope shall contain separately the technical proposal. The Even Numbered Envelope shall contain separately the financial proposal;
- ii. The envelopes shall be marked in bold and legible letters to avoid confusion, as follows:
  - a. “ENVELOPE-No. 1: TECHNICAL PROPOSAL FOR ROUTE NO\_\_\_\_\_ CITY \_\_\_\_\_”
  - b. “ENVELOPE-No. 2: FINANCIAL PROPOSAL FOR ROUTE NO\_\_\_\_\_ CITY \_\_\_\_\_”
- iii. Initially, only the ENVELOPE - No. 1 marked TECHNICAL PROPOSAL will be opened publically at a place and time notified to the bidder;
- iv. ENVELOPE No 2 marked FINANCIAL PROPOSAL, shall be retained in the custody of the Transport Department without being opened;
- v. The technical proposal will be evaluated in a manner as per the clauses mentioned in this document; and proposals which do not conform to the specified requirements as listed in said document will be rejected.
- vi. During the technical evaluation no amendments in the technical proposal shall be made/ permitted; except for arithmetical corrections.
- vii. After the evaluation and approval of the technical proposal The ENVELOPE-No. 2: FINANCIAL PROPOSAL of technically qualified bidders shall be opened publicly at a time, date and venue announced and communicated to the bidders in advance; the financial proposals of bidders who do not qualify technically will be returned unopened.
- viii. The technically qualified bidder with lowest financial bid will be the successful bidder.
- ix. The Transport Department anticipates bus operators to bid for The Transport Department identified bus routes. The exact number of buses to be operated on each bus route will be quoted by operator based on information mentioned in Section 2.3.3.
- x. The successful bidder will be issued letter of acceptance during the bid validity period **for the route** he / she bid for, and would be required to furnish performance guarantee within a period of 10 days from the date of letter of acceptance. He would be required to sign an agreement with the Transport Department within 10 days of submission of performance guarantee.

## 1.6 Bidding Details

The operator must submit bid for each route in a separate sealed envelope adhering to the requirement mentioned in Section 1.5. It is mandatory to fill all the performas attached in Annex 'A' separately for each route. All bids must be accompanied by a Call Deposit Receipt / Demand Draft/ Bank Draft of the amount calculated as:

Bid Security = PKR 25,000 x Total number of buses bid for each route.

The bid security should be in favor of "The Transport Department" issued by a scheduled bank allowed/ carrying financial transactions in PAKISTAN. The Call Deposit Receipt (CDR) shall be enclosed in the Technical Proposal.

The bids along with the Call Deposit Receipt (CDR) / Demand Draft / Bank Draft, Tender Forms, Affidavits, etc., must be submitted to:

Additional Secretary Transport  
Transport Department  
11A, Egerton Road,  
Lahore, Pakistan

on or before October 10, 2012 by 1500 hours. The Technical bids will be publicly opened in the Committee Room of the Transport Department, Lahore, at 1600 hours on the same day i.e., October 10, 2012.

Queries and clarifications of the prospective bidders raised in a Pre-Bid meeting held on the 29<sup>th</sup> August, 2012 regarding the Request for Proposal have already been answered / entertained in this addendum.

The bidder must submit bids on the basis of complete fulfillment of requirements. Failure to meet this condition will cause disqualification of the bidder. The bidder shall submit bids complying with the Bidding Document and alternative bids shall not be considered. The attention of bidders is drawn to the provisions of Clause 4.12 on "Responsiveness of Bid" regarding the rejection of Bids, which are not substantially responsive to the requirements of the Bidding Document. Further to this, it is mandatory to fill all the performas attached in the Annex 'A' separately for each route.

Bidders should note that during the period from the advertisement of the tender till the receipt of the bid, all queries should be communicated to the above contact in writing or via e-mail at the above stated address.

As authority competent to accept the tender, The Transport Department reserves the right to cancel the tender, accept or reject one or all bids without assigning any reason thereof.

It is important to mention here that the Honorable Lahore High Court, Lahore has temporarily stopped the bidding process for selection of Manufacturers / Suppliers (for supply of up-to 1100 New Air-Conditioned Diesel City Buses) against the W.P.No. 21014/2012; therefore the operator selection process could not be finalized until the court judgment is announced.

Accordingly the last date for submission of bids has been extended upto 10<sup>th</sup> October 12.

**Bidders' Authorized Representative**

Bidders are also required to state, in their proposals, the name, title, fax number and e-mail address of the bidder's authorized representative through whom all communications shall be directed until the process has been completed or terminated.

The Transport Department either acting as Procurer or Intermediary Procurer will not be responsible for any costs or expenses incurred by bidders in connection with the preparation or delivery of bids.

**SECTION-2**  
**INTRODUCTION AND BACKGROUND**  
**INFORMATION**

## SECTION-2

### INTRODUCTION AND BACKGROUND INFORMATION

The existing condition of urban public transport in Punjab is inadequate to meet the growing travel demand of public. Lack of urban public transport in major cities of Punjab is causing rapid increase in number of cars and motorcycles, which is leading to congestion and pollution (air and noise) on roads; impacting significantly on social and economic wellbeing of the residents.

The GoPb is striving to augment public transport service in major cities of the province on bus routes identified by the Transport Department. It is envisaged that the intended bus services will improve urban public transport and encourage car users to use public transport; thus decreasing traffic congestion, and pollution. The Transport Department has identified routes in major cities of the province which includes Lahore, Faisalabad, Rawalpindi, Multan, Gujrat, Gujranwala, Sargodha, Sialkot, Bahawalpur and D.G Khan.

The Transport Department aims to facilitate potential operators through locally manufactured or imported New City A/C Diesel buses. The Transport Department has already advertised request for proposal for procurement of up to 1100 buses through a separate tender dated: August 17, 2012. Interested parties preferably possessing expertise in intra-city and / or inter-city transport can apply for the mentioned project.

The Transport Department, GoPb aims to;

- Improve Accessibility and Mobility
- Reduce Congestion on Roads
- Improve Safety on Roads
- Reduce Environmental Pollution
- Reduce dependency on private vehicles
- Create greater employment opportunities for public
- Create greater Social and Economic Benefits and;
- Reduce Illegal para-transport

through affordable, reliable and efficient Public Transport for all.

#### **2.1 Bus Project Overview**

The GoPb intends to launch up-to 1100 A/C Diesel City buses in major cities of Punjab to improve public transport service. These buses will be either procured by the Transport Department or by the private operators from the Transport Department shortlisted suppliers/manufacturers. The GoPb has decided to facilitate the prospective operators through provision of upfront capital subsidy and facilitation in loan arrangement for buses from Banks/Financial institutions if required by the operator.

## 2.2 Bus Project Objectives

Following are the main objectives of the Selection of Operator (s) Project:

- To meet the existing and future passenger travel demand
- To provide air-conditioned public transport for public
- To operate public transport on sustained basis through provision of capital and operational subsidy
- To provide safe and comfortable mode of transport for public
- To attract private vehicle users to shift to the public transport mode
- To improve service quality of the public transport as a whole in Punjab

## 2.3 Salient Features of the Bus Project

Following are the salient features of the bus operations and maintenance project

### 2.3.1 Upfront Capital Subsidy

- The Transport Department will facilitate the operator (s) by;

Providing **20-30% UPFRONT CAPITAL SUBSIDY** to the operators depending upon the route location. The amount of upfront capital subsidy will be calculated on the basis of lowest bid received from supplier/ manufacturer for supply of up to 1100 buses. The scale of upfront capital subsidy will be 20% for Lahore, 30% for southern Punjab (Multan, D.G Khan, and Bahawalpur) and 25% for rest of cities in Punjab. The GoPb will facilitate in loan arrangements for the remaining amount if required by the operator.

### 2.3.2 Operational Subsidy and Verification/Validation by Third Party

Providing **OPERATIONAL SUBSIDY** demanded / bid for, by the operator for a period of 6 months or validation of operational subsidy by third party for a certain route whichever is earlier. The operational subsidy will be subsequently revised upon third party validation. Operators will be required to operate minimum guaranteed bus operations (kilometers) on the allotted route in accordance with the criteria mentioned below:

<b>Route Length (Km)</b>	<b>Minimum Required Bus Operations (Km/bus/day)</b>
Less than 20	100
20.1 – 30	150
Greater than 30.1	175

The number of kilometers on a route may be varied by Transport Department depending upon the route length and passenger ridership



- The Transport Department will validate the performance of operations by a third party consultant using a tracking system. The Transport Department will approve and notify a list of approved tracking companies.
- The operator will sign an agreement with the Transport Department to operate buses on the allocated route (s) for a minimum of 8 years period or 500,000 km whichever is later from the date of start of operations
- The initial operational subsidy contract will be valid for a period of 6 months against the operational subsidy demanded / bid for by the operator for its route. The operational subsidy demanded / bid-for will be valid for a period of 6 months, during this period a survey will be performed by third party consultant to validate the subsidy demanded. After the validation operational subsidy by third party consultant, payment will be made as per the validation report and a subsidy payment schedule addendum will be revised accordingly.
- A maximum of 10 km /bus /day dead miles will be allowed while determining /calculating operational subsidy. Operational subsidy will be provided based on the total number of kilometers travelled by each bus on a particular route in a month.

### **2.3.3 Allocation of Bus Routes**

The Transport Department has identified urban bus routes in Punjab (list attached with this document). The Transport Department will allocate bus route(s) to the particular bus operator on the basis of lowest subsidy demanded.

### **2.3.4 Routes Identified by the Transport Department**

The Transport Department has identified vacant routes (with no buses in operation) in major cities of Punjab province. Details of the vacant routes are attached as Annex B. The prospective bidders are required to submit bids for one or more than one route as per their discretion.

### **2.3.5 Loan Arrangement from Bank/ Financial Institution**

The GoPb will facilitate in arranging bank loan for operators on a usual markup rates charged by the bank for a period of 5 years if required by the operator.

## **2.4 Selection of Successful Bidder/Operator**

Bus operators/ companies will be selected through competitive bidding process based on the Technical and Financial criteria contained in this document. No bids will be entertained for a route already in operation.

**SECTION-3**

**REQUIREMENTS FOR BIDDERS**

## **SECTION-3**

### **REQUIREMENTS FOR BIDDERS**

The prospective operator is required to comply with the following requirements:

#### **3.1 Procurement of Buses by Operators**

The operators shall procure Brand New Air Conditioned (AC) Diesel buses as per The Transport Department prescribed specifications from the manufacturers /suppliers selected/short listed by the Transport Department.

#### **3.2 Operation of Buses**

Bidders are required to bid for at-least one route from list of identified routes (Annex B) by the Transport Department. The exact number of buses to be operated on a particular route will be estimated by the operator. In addition to number of buses quoted, the operator may add more buses based on the future passenger demand or to improve the serviceability levels on the route (s). However, the addition of buses is to be approved by the Transport Department. The successful bidder /operator will be required to operate his buses for eight (08) years or 500,000 Km whichever is later.

#### **3.3 Route Permit**

Buses procured under this project will be operated only on the route(s) for which route permit will be issued by the Transport Department and the operator shall strictly follow the alignment of the routes specified in the relevant route permit. In addition, the operator will bear all costs including route permit, registration of the buses and insurance etc.

#### **3.4 Operation and Management of the Bus Service**

The operator shall exercise all reasonable skill, care and diligence during service delivery period, so as to ensure serviceability, safety and financial viability of the bus operations. The Bus Service shall be operated and managed by the operator in compliance with Service Performance Levels mentioned in Annex F.

The operator shall conform to the parameters of the Service Performance Levels indicated in the Annex F. Failure to comply with the required standards of service performance levels may result in penalization and suspension of the route permit.

#### **3.5 Submission of Proposal**

The operator must submit bid for each route in a separate envelop adhering to the requirement mentioned in Section 1.5. It is mandatory to fill all the performas attached in Annex 'A' separately for each route. The subsidy being demanded shall be written individually for each route. The prospective bidder shall submit a single package containing two (2) separate envelopes for each route. Selection of the successful bidder will be based on technical and financial qualifications.

### **3.6 Cooperation with the Transport Department's Staff**

The operator shall cooperate with all the Transport Department staff members or any other person appointed for the purpose of monitoring, enforcement of serviceability levels. The operator must participate in all meetings, committees, as directed by The Transport Department from time to time on any matter relating to bus procurement, operations, and maintenance.

### **3.7 Deployment of Skilled Staff**

The operator will engage and deploy required number of suitably skilled personnel for operation and management of the buses. The operator will be responsible for the conduct and functioning of all his staff employed for the operation and maintenance purposes. The bus operator staff shall ensure efficient services, polite and courteous behavior towards passengers. The bus operator shall be liable for any misconduct or offense of its employees with passengers or any other road users. Failure to comply may result in penalization/ termination of contract.

### **3.8 Advertisement in the Buses**

The operators may advertise in and outside the bus for revenue generation purpose with prior consent and written approval of the Transport Department.

#### **3.8.1 Color Scheme**

The color scheme for operator's fleet shall be approved by The Transport Department as prescribed under Section 179 "Painting of Public Service Vehicles" of Motor Vehicle Rules 1969.

### **3.9 Single party/ Joint Venture/ Consortium**

A prospective operator may be a single entity or a Joint Venture /Consortium comprising of companies, firms, corporate bodies or other legal entities. Each Joint Venture/ Consortium shall appoint and authorize one (1) lead member ("Lead Member") to represent and irrevocably bind all members of the Joint Venture/ Consortium in all matters connected with the bidding process, including but not limited to the submission of the bidding document on behalf of the Joint venture taking part in the opening of bids signing of contracts and operation / maintenance of buses. The joint venture agreement shall contain requirements on the Lead Member to subscribe and maintain a shareholding of minimum 50% in the consortium throughout the term of the agreement.

### **3.10 Participation in more than One Consortium**

In order to avoid any potential conflict of interest, no party to any consortium shall be a member of, or in any way participate or be involved, whether directly or indirectly, in another consortium at any stage of the bidding process.

### **3.11 Changes to the Composition of the Consortium**

There shall not be any change in the composition of the consortium under the normal circumstances during the bidding process. However, under special circumstances, substitution / addition may be considered by the Transport Department only for one substitution/ addition in the members of the consortium of the bidder. The decision of the Transport Department either to approve or disapprove such substitution / addition shall be final and binding on the bidder. The Transport Department may permit change in the composition of a consortium during the bid process, only where:

- a. The lead member continues to be the lead member of the consortium;
  - b. The substitute is at least equal, in terms of technical and financial capacity, to the consortium member who is sought to be substituted and the modified consortium shall continue to meet the bid evaluation criteria for the applicants;
- and
- c. The new member(s) expressly adopt(s) the application already made on behalf of the consortium as if it were an original party to it, and is not an applicant / member / associate of any other consortium bidding for this project.

**SECTION-4**  
**INSTRUCTIONS TO BIDDERS**

## SECTION- 4

### INSTRUCTIONS TO BIDDERS

#### 4.1 Submission of Bid

The potential bidders are required to submit their sealed bids for each route clearly stating the bidder's legal name and address contained in separate sealed envelopes in the manner given hereunder:

Sr. No.	Proposal reference	Requirements for submission
1	<b>Technical Proposal</b>	TECHNICAL PROPOSAL is to be submitted in triplicate (one original and two copies sealed in separate envelopes) placed in a single sealed envelope clearly marked as per the criteria mentioned in section 1.5 separate for each route.
2	<b>Financial Proposal</b>	FINANCIAL PROPOSAL is to be submitted in triplicate (one original and two copies sealed in separate envelopes) placed in a single sealed envelope clearly marked as per the criteria mentioned in section 1.5 separate for each route.

#### 4.2 Deadline for Submission of Bids

- a. The proposals from bidders should reach on or before October 10, 2012 no later than 1500 hours along with the Call Deposit Receipt / Demand Draft / Bank Draft, Tender Forms, Affidavits, etc. on the following address:

Additional Secretary Transport  
Transport Department  
11A, Egerton Road,  
Lahore, PAKISTAN

E-mail: [as.transport.punjab@gmail.com](mailto:as.transport.punjab@gmail.com)

Tel: 042 9920 1158 Fax: 042 9920 5363

- b. Bids with charges payable will not be accepted, nor will arrangements be undertaken to collect the bids from any delivery point other than that specified above. Bidders shall bear all expenses incurred in the preparation and delivery of bids. No claims will be entertained for refund of such expenses.
- c. Where delivery of a bid is by mail and the Bidder wishes to receive an acknowledgment of receipt of such bid, he shall make a request for such acknowledgment in a separate letter attached to but not included in the sealed bid package.
- d. Upon request, acknowledgment of receipt of bids will be provided to those making delivery in person or by messenger.

- e. The Transport Department may, at its discretion, extend the deadline for submission of bids by issuing an addendum in which case all rights and obligations of the Transport Department and the bidders previously subject to the original deadline will thereafter be subject to the deadline as extended.

#### **4.3 Late Bids**

Any bid received by the Transport Department after the deadline for submission of bids prescribed in this RFP will be returned unopened to the bidder.

Delays in the mail, delays of person in transit, or delivery of a bid to the wrong office shall not be accepted as an excuse for failure to deliver a bid at the proper place and time. It shall be the Bidder's responsibility to determine the manner in which timely delivery of his bid will be accomplished either in person, by messenger or by postal mail.

#### **4.4 Modification, Substitution and Withdrawal of Bids**

Any Bidder may modify, substitute or withdraw his bid after bid submission provided that the modification, substitution or written notice of withdrawal is received by the Transport Department prior to the deadline for submission of bids.

The modification, substitution, or notice for withdrawal of any bid shall be prepared, sealed, marked and delivered with the outer and inner envelopes additionally marked "MODIFICATION", "SUBSTITUTION" or "WITHDRAWAL" as appropriate.

No bid may be modified by a Bidder after the deadline for submission of bids.

Withdrawal of a bid during the interval between the deadline for submission of bids and the expiration of the period of bid validity specified in the Form of Bid may result in forfeiture of the Bid Security.

#### **4.5 Language of the Bid**

Proposals must be prepared in English language and submitted in hard copy form, as described. Proposals received through Fax or via E-mails shall not be accepted.

#### **4.6 Currency of the bids**

All monetary values quoted in the bid shall be in Pak Rupee.

#### **4.7 Bid Security**

Prospective bidders shall be required to submit Bid Security as mentioned in section 1.6. All bids must be accompanied by a Call Deposit Receipt / Demand Draft/ Bank Draft of the amount calculated as:

Bid Security = 25,000 x Total number of buses bid for each route.



The bidder shall submit bid security in favor of “The Transport Department” issued by a scheduled bank allowed/ carrying financial transactions in PAKISTAN. The Call Deposit Receipt (CDR) shall be enclosed in the Technical Proposal. The bid security shall be immediately discharged /returned to all unsuccessful bidders after notification of the name of the successful bidder by the Transport Department.

A bid security may be forfeited;

- a. If the successful Bidder withdraws his bid before the period of bid validity
- b. In case of successful bidder fails within the specified time to
  - i. Furnish the necessary performance security / guarantee
  - ii. Sign the contract agreement

#### **4.8 Performance Guarantee**

A performance guarantee must be furnished for each route separately by the operator in the shape of either a Pay-Order or a bank draft or a Bank guarantee before signing of agreement (draft specimen included in Annex D), which shall be 10% of the total amount of annual subsidy claimed against each particular route bid for. Since the amount of performance guarantee is related directly with the operational subsidy demanded therefore the performance guarantee will be validated / revised from time to time. The initial performance guarantee submitted will be valid until operational subsidy is validated by third party for a certain route. Upon validation if performance guarantee is found to be more or less than the actual required amount, it shall be replaced by the required amount of performance guarantee. The performance guarantee shall be finally returned to the bidder within thirty (30) working days after the expiry of the contract period on written request from the operator.

#### **4.9 Conformity to the Bidding Document**

- i. To establish the conformity to the Bidding Document, the Bidder shall furnish as part of its Bid the documentary evidence that conform to the specified requirements.
- ii. The documentary evidence may be in the form of literature, drawings or data, and shall consist of a detailed item-by-item description of the essential technical and performance characteristics.

#### **4.10 Documents Establishing the Qualification of the Bidder**

The documentary evidence of the Bidder’s qualifications to perform the contract, if his bid is accepted, shall be to the Transport Department’s satisfaction that the Bidder meets each of the qualification criterion specified in Bidding Documents.

#### **4.11 Bid Validity**

Bid submitted by bidders must remain valid and open for acceptance for minimum three (3) months from the bid submission date. During this period the bidder shall maintain the availability of resources offered in his proposals. The Transport Department will make its best

effort to complete negotiation within this period. Should the need arise; the Transport Department may request bidder to extend the validity period of his proposal. However, the bidder who does not agree to extension proposed by the Transport Department will have the right to refuse the extension.

#### **4.12 Responsiveness of Bids**

A bid will be considered non-responsive if the bidder fails to,

1. submit bids in accordance to the method specified in Section 1.5, 1.6 and 4.1.
2. fill all the performas attached in Annex 'A' separately for each route
3. submit bids documentary evidence establishing the qualification of the bidder and conformity to the bidding documents
4. submit bid bond/ security
5. agree with Service Performance Levels (certifications to be provided by the Bidder)

#### **4.13 Correction of Errors**

Bids determined to be substantially responsive will be checked by the Transport Department for any arithmetic errors. Errors will be corrected by the Transport Department as follows:

- a. where there is a discrepancy between the amounts in figures and in words, the amount in words will govern; and
- b. where there is a discrepancy between the subsidy unit rate and the total resulting from multiplying the unit rate by the bus quantity, the subsidy unit rate as quoted will govern, unless in the opinion of the Transport Department there is an obviously gross misplacement of the decimal point in the unit rate, in which case the line item total as quoted will govern and the unit rate will be corrected.

The amount stated in the bidding document will be adjusted by the Transport Department in accordance with the above procedure for the correction of errors and with the concurrence of the Bidder and it shall be considered as binding upon the Bidder. If the Bidder does not accept the corrected Bid Price, his Bid will be rejected, and the Bid Security shall be forfeited hereof.

#### **4.14 Evaluation and Comparison of Bids**

The Transport Department will only evaluate and compare the Bids determined to be substantially responsive. While evaluating the Bids, the Transport Department will determine for each Bid the evaluated Bid Price by adjusting the Bid Price as follows:

- a. making any correction for errors as described in Section 4.13;
- b. excluding Provisional Sums and the provision, if any, for contingencies; and
- c. making an appropriate adjustment for any other acceptable variation or deviation from specification or performance criteria

The estimated effect of the price adjustment provisions of the Conditions of Contract, applied over the period of execution of the Contract, shall not be taken into account in Bid evaluation. If the Bid of the successful Bidder is found seriously unbalanced in relation to the Transport

Department's estimate of the operational subsidy against a particular route (s) and may require the Bidder to produce working and analysis of total amount of subsidy demanded against a particular route (s) mentioned in the schedule.

After evaluation of the price analyses, the Transport Department may require that the amount of the Performance Security set forth be increased at the expense of the successful Bidder to a level sufficient to protect the Transport Department against financial loss in the event of default of the successful bidder under the Contract.

#### **4.15 Clarification Process and Briefing Notes**

In case of any queries or clarifications regarding this RFP package, please write to The Transport Department at:

Additional Secretary Transport  
Transport Department  
11A, Egerton Road,  
Lahore, Pakistan  
E-mail: [as.transport.punjab@gmail.com](mailto:as.transport.punjab@gmail.com)  
T: 0092 (0)42 9920 1158

In the interest of fairness, any clarifications issued to any bidder shall be posted on PPRA's website [www.ppra.punjab.gov.pk](http://www.ppra.punjab.gov.pk), Punjab Portal <http://www.punjab.gov.pk/transport>, and Lahore Transport Company website [www.ltc.gov.com](http://www.ltc.gov.com).

In case where the Transport Department requires any explanations or clarifications on the proposals submitted by the bidders, the Transport Department will contact the bidders in writing and the bidder shall be bound to respond within 3 days of the date of the communication. Such written responses received from the bidders will become part of their proposals.

#### **4.16 Pre-bid Meeting**

As part of the bidding process a pre-bid meeting for potential bidders will be held on August 29, 2012 at 2 pm at the Transport Department committee room, 11-A Egerton Road, Lahore. Participation of potential bidders in this meeting though not mandatory, however, is encouraged. This meeting will be aimed at providing an opportunity to the potential bidders for seeking any clarifications or explanations on the bid documents, scope of services to be provided, bidding process or any other matter important to the bidders. In the interest of productiveness of the pre-bid meeting, the bidders are requested, as far as possible, to submit their questions in writing. Minutes of the Meeting, including the text of the questions raised and the responses thereof shall be transmitted without delay to all bidders.

#### **4.17 Cost of Proposals**

The bidders shall bear all costs associated with the preparation and submission of the proposals in response to this RFP. Hence the costs of preparing the proposal/ offer as well as

of negotiating the Agreement, including costs of participation in meeting will also not be reimbursable.

#### **4.18 Confidentiality Issues**

Information relating to the examination, clarification, evaluation, comparison of bids, and recommendations for the award of a contract, shall not be disclosed to any bidder or any other persons not officially concerned with such process until the award to the successful bidder has been announced. Any effort by a bidder to influence the Transport Department's processing of bids or decisions pertaining to the award of procurement may result in the forthwith rejection of the bidder's proposal and forfeiture of the bid bond. The Transport Department will only release any information reasonably required as the part of the proposal evaluation process (that is otherwise of confidential nature) with the consent of the concerned bidder.

The successful bidder shall not, during or after the term of Operation and Management of Buses Agreement, disclose any proprietary or confidential information relating to the project, the services, the agreement, or the Transport Department business or operations (other than for the purposes of provision of requisite services) without prior written consent of the Transport Department, unless such disclosure is required by Applicable Laws or regulations or such information is required for research purposes or has entered the public domain other than by a breach of the Agreement, or was already in public domain, or was already lawfully in the possession of the successful bidder at the time of such disclosure to them. Successful bidder shall protect such information from inadvertent disclosure to any third party in the same manner that they protect their own confidential information. Upon completion of the term of the Agreement, the provisions of this paragraph shall remain in force.

#### **4.19 Due Diligence by Bidders**

The information contained in this RFP as well as any information appended hereto is being supplied to the bidders for their guidance only and the bidders at their own discretion may or may not use the information for the purposes of developing their proposals. The Transport Department will not assume any responsibility or liability for completeness, accuracy or up-dation of such information. Similarly The Transport Department assumes no responsibility or liability for completeness, accuracy or up-dation of the studies available with The Transport Department. In this respect the bidders are requested to conduct their own due diligence involving their technical, financial and legal personnel to verify or develop their own assumptions for the purposes of bid development and submission. Potential bidders shall verify the accuracy, reliability and completeness of the information provided in this RFP, however, as stated earlier they are entitled to perform project due diligence and wherever necessary obtain independent advice from appropriate sources. The Transport Department makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of the project information. Each bidder shall conduct his own studies and analysis and is advised to collect and obtain any other information that may be necessary for evaluating the project and preparing the bid, at its own responsibility and cost. The bidders shall be deemed to have satisfied themselves before

submitting their bids, as to the risks, contingencies and all other circumstances, which may influence or affect the project and subsequently their bids.

#### **4.20 The Transport Department's Right to Terminate the Process**

Notwithstanding anything contained in this RFP the Transport Department reserves the right to accept or reject any proposal and to annul the bidding process and reject all proposals / bids, at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reasons thereto. The Transport Department reserves the right, at any time without assigning any reasons, to:

- Cancel the bidding process
- Cancel or disqualify any bid submitted by the bidders
- Change/ alter any of the provisions of this RFP
- Reject any bid submitted after the expiry of time and date for submission of bids

#### **4.21 Grounds for Disqualification**

Without limiting or restricting the generality of clause 4.20 above:

1. The Transport Department reserves the right to reject any proposal and/or bid without assigning any reasons, if:
  - i. At any time, a material misrepresentation is made or uncovered, or
  - ii. The bidder is found to be insolvent, or
  - iii. Any key personnel of the bidding organization or the consortia are found to be a proclaimed offender, or
  - iv. The bidder does not provide, within the specified time, the supplementary information sought by The Transport Department for evaluation of the proposal.
  - v. The bid is found non-responsive.

Such misrepresentation / improper response shall lead to disqualification of the bidder. If bidder is a consortium, then the entire consortium shall be disqualified.

2. If such disqualification / rejection occur after the financial bids have been opened, but before signing of the Agreement, The Transport Department reserve the right to:
  - i. Invite the remaining potential bidder(s) for consideration in accordance with the provisions of this RFP; or
  - ii. Take any such measures as it may deem fit at the sole discretion of The Transport Department, including removal of an individual bidder and /or annulment of the whole bidding process.

3. The Transport Department reserves the right to verify all statements, information and documents submitted by the bidders in response to this RFP. The Transport Department's failure to undertake such verification shall neither relieve the bidder of its obligations or liabilities hereunder nor will it affect any rights of the Transport Department.

#### **4.22 Manner of Opening of the Proposals**

The manner of opening of the proposals should be read in conjunction with the Section 1.5. The technical proposals will be immediately opened after the end of deadline for submission of the proposals by the Transport Department's committee constituted for bid evaluation and the financial proposals shall remain sealed. Upon completion of the technical evaluation process, bidders receiving technical score of 70% or higher will be short listed and invited to attend the opening of sealed financial bids. Financial bids of all unsuccessful bidders, who didn't qualify in the technical evaluation, shall be returned unopened, along with the bid security. Only financial proposals of technically qualified bidders shall be opened by The Transport Department in front of authorized representatives of the bidders. After evaluation of the financial bid, the Bid security of unsuccessful bidders will be returned.

#### **4.23 Proposal Considerations**

##### **4.23.1 The Transport Department's Rights**

In issuing this RFP, The Transport Department retains the following rights:

1. Issuing addendum to the RFP, including extension or otherwise revising the timeline for submission of proposals.
2. Withdrawing, reissuing, or modifying this RFP.
3. Requesting clarification and/or additional information from the bidders at any point in the bidding process.
4. Facilitation and assistance in formulating supply agreement between supplier, operators and financial institution / bank for smooth transaction.
5. Rejecting any or all proposals as may be deemed to be in the best interest of the Transport Department and the project.
6. Accept a proposal that offer the best possible, cost effective solution or offers the best overall value, which the Transport Department determines is in the best interest of the public of Punjab.
7. Discontinuing its discussions after commencing it with a selected bidder, if progress is unsatisfactory in the judgment of the Transport Department, and commencing discussions with another qualified bidder.

#### **4.23.2 Consequence of Submission of Proposal**

The submission of a proposal shall not, in any way, be deemed an agreement between the potential bidder and The Transport Department. Specifically, the following provisions apply upon submission of proposals by the bidders:

1. The Transport Department shall not be obligated to respond to any proposal submitted nor be bound in any manner by the submission of a proposal.
2. Acceptance of a proposal by the Transport Department obligates the bidder to enter into good faith agreement negotiations based on the proposal submitted.

#### **4.24 Post Qualification of the Bidder**

- a. The Transport Department will determine to its satisfaction whether the Bidder that is selected as having submitted the lowest evaluated and substantially responsive Bid is qualified to perform the Contract satisfactorily.
- b. The determination shall be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder.
- c. An affirmative determination shall be a prerequisite for award of the Contract to the Bidder. A negative determination shall result in disqualification of the Bid, in which event the Transport Department shall proceed to the next lowest evaluated bid to make a similar determination of that Bidder's capabilities to perform satisfactorily.

#### **4.25 Award of Contract**

The Transport Department will award the Contract to the Bidder whose bid has been determined to be substantially responsive to the Bidding Documents and who has claimed the lowest subsidy against particular route (s), provided that such Bidder has been determined to be eligible.

The Transport Department, at any stage of the bid evaluation, having credible reasons for or *prima facie* evidence of any defect in operator capacities, may require the operator to provide information concerning their professional, technical, financial, legal or managerial competence whether already pre-qualified or not provided such qualification shall only be laid down after recording reasons therefore in writing. They shall form part of the records of that bid evaluation report.

#### **4.26 Notification of Award**

Prior to expiration of the period of bid validity prescribed by the Transport Department, the Transport Department will notify the successful Bidder in writing ("Letter of Acceptance") that his Bid has been accepted. This letter shall mention the sum which the Transport Department will pay to the operator in consideration of the operation and management of the bus services as prescribed in the bidding document by the bidder.

The notification of award and its acceptance by the Bidder will constitute the formation of the Contract, binding the Transport Department and the Bidder till signing of the formal Contract Agreement. The successful bidder will be required to submit Performance Security within 10 days of issuance of letter of acceptance.

Upon furnishing by the successful Bidder of a Performance Security, the Transport Department will promptly notify the other Bidders that their Bids have been unsuccessful and return their bid securities.

#### **4.27 Signing of Contract Agreement**

Within 10 days from the date of furnishing of acceptable Performance Security under the Conditions of Contract, the Transport Department will send the Draft Contract Agreement to the successful Bidder in the form provided in the Bidding Documents.

The formal Agreement between the Transport Department and the successful Bidder shall be executed within 10 days of the receipt of the Contract Agreement by the successful Bidder from the Department.

#### **4.28 General Performance of the Bidders**

The Transport Department reserves the right to obtain information regarding performance of the bidders on their previously awarded contracts. The Transport Department may in case of consistent poor performance of any Bidder as reported of previously awarded contracts, inter-alia, reject his bid and proceed in accordance with Punjab Procurement Rules 2009 to take such action as may be deemed appropriate under the circumstances of the case including black listing of such Bidder and debarring him from participation in future bidding for operation services.

#### **4.29 Instructions not Part of Contract**

Bids shall be prepared and submitted in accordance with these instructions which are provided to assist Bidders in preparing their bids, and do not constitute part of the Bid or the Contract Documents.

#### **4.30 Change in Laws and Regulations**

Unless otherwise specified, if after the date of the Invitation for Bids, any law, regulation, ordinance, order or bylaw having the force of law is enacted, promulgated, abrogated, or changed in Punjab, Pakistan that subsequently affects the Agreement Signing Date and/or the Subsidy (capital or operational) Price, then such Agreement Signing Date and/or Subsidy (capital or operational) Price shall be correspondingly increased or decreased, to the extent that the operator has thereby been affected in the performance of any of its obligations under the Contract. Notwithstanding the foregoing, such additional or reduced cost shall not be separately paid or credited if the same has already been accounted for in the price adjustment provisions where applicable.



#### **4.31 Extensions of Time**

If at any time during performance of the Contract, the operator or its personnel should encounter conditions impeding timely and efficient delivery of the services, the operator shall promptly notify the Transport Department in writing of the delay, its likely duration, and its cause. As soon as practicable after receipt of the operator's notice, the Transport Department shall evaluate the situation and may at its discretion extend the operator's time for performance, in which case the extension shall be ratified by the parties by amendment of the Contract.

Except in case of Force Majeure, a delay by the operator in the performance of its Services and Completion obligations shall render the operator liable to the imposition of liquidated damages mentioned in the contract, unless an extension of time is agreed upon.

#### **4.32 Margin of Preference**

Unless otherwise specified in the Bidding Data, no margin of preference shall apply.

**SECTION-5**  
**INFORMATION REQUIRED FROM BIDDERS**

## SECTION-5

### INFORMATION REQUIRED FROM BIDDERS

#### 5.1 Technical Proposal

The bidders are required to submit following basic documents for technical assessment:

- 1- Details related to experience of operation and maintenance of buses with all supporting documentary proofs.
- 2- List of firm's major international and national clientele.
- 3- Organizational Structure of the firm /company.
- 4- Technical capabilities in terms of human resources including owner/ director bio data etc.
- 5- Total number of buses to be operated along-with induction plan indicating number of phases and number of buses to be plied /operated on a particular bus route (s).
- 6- Valid GST and NTN company registration certificates (for local representative company and the same and the prevalent documents as applicable in the region / origin of operations of Principal enterprise in case of foreign company).

**Note:** In addition to the above, The Transport Department may require additional documents as support of evidence against technical evaluation criteria as mentioned in section 6.

#### 5.2 Financial Proposal

The financial proposal must be submitted in a separate sealed envelope for each route. The financial proposal is the bid amount i.e. operational subsidy per kilometer per bus for a particular route as per schedule A of the RFP Document.

Detailed subsidy schedule demanded on particular route (s) shall be in PKR.

**Note:** In addition to the above, The Transport Department may require additional documents as support of evidence against financial evaluation criteria as mentioned in Section 6.

**SECTION-6**

**CRITERIA FOR ASSESSMENT OF**

**TECHNICAL AND**

**FINANCIAL PROPOSALS**

## SECTION-6

### TECHNICAL AND FINANCIAL EVALUATION CRITERIA

This section of RFP includes technical and financial evaluation for operation of buses.

#### 6.1 Technical Evaluation Criteria for Each Route Bid For

Sr. No.	CRITERIA	MAXIMUM POINTS
<b>I</b>	<b>Previous experience of Public Service Vehicle (PSVs) Operations</b>	<b>10</b>
	One (01) point will be awarded for each year experience in Public Service Vehicle operations. A maximum of <b>ten (10) points</b> can be achieved for 10 years or above experience. The operator must have minimum one (01) year experience; no points will be awarded to operator less than one (01) years experience in this field.	
<b>II</b>	<b>Number of Routes being Operated (Inter-city, Intra-city)</b>	<b>10</b>
	Maximum of <b>ten (10) points</b> will be awarded to the operators having more than three (03) operational routes; for two (02) / three (03) operational routes <b>seven (07) points</b> will be awarded and for one (01) operational route <b>five (05) points</b> will be awarded.	
<b>III.</b>	<b>Maximum Fleet Maintained and Operated</b>	<b>10</b>
	Operators having fleet size of minimum five (05) Public Service Vehicles will be awarded <b>three (3) points</b> , operators having fleet size from Six (06) to ten (10) Public Service Vehicles will be awarded <b>five (05) points</b> , operators having fleet size from eleven (11) to fifteen (15) Public Service Vehicles will be awarded <b>seven (07) points</b> and maximum points of <b>ten (10)</b> will be awarded to the operator with fleet size of Public Service Vehicles greater than fifteen (15).	
<b>IV.</b>	<b>Human Resource managed by company</b>	<b>10</b>
	Operators having human resource up to twenty (20) will be awarded least point of <b>three (3) points</b> , operator having human resource from twenty one (21) to thirty (30) will be awarded <b>five (5) points</b> , operator having human resource from thirty one (31) to forty (40) will be awarded <b>seven (7) points</b> and maximum points of <b>ten (10)</b> will be awarded to the operator having human resource greater than forty (40).	
<b>V.</b>	<b>Time Required to Start Bus Operations on the Route Bid For</b>	<b>30</b>
	Maximum <b>thirty (30) points</b> will be awarded to the operators who will start bus operations within sixty (60) days from the date of award of contract, <b>twenty (20) points</b> will be awarded against seventy five (75) days from the date of award of contract and <b>fifteen (15) points</b> will be awarded to the operator who will start bus operation within Hundred (100) days from the date of award of contract.	
<b>VI.</b>	<b>Annual Turnover</b>	<b>10</b>
	Maximum of <b>Ten (10) points</b> will awarded to the operator with annual turnover greater than one hundred PKR 100 Million, <b>Seven (7) points</b> will be awarded to the operator with annual turnover greater than PKR 75 Million and up to PKR 100 Million, <b>Five (5) points</b> will be awarded to the operator with annual turnover greater than PKR 50 Million and up to PKR 75 Million and <b>Two and a half (2.5) points</b> will be awarded to the operator with annual turnover greater than PKR 25 Million and up to PKR 50 Million	
<b>VII</b>	<b>Net Worth</b>	<b>10</b>
	Maximum of <b>Ten (10) points</b> will awarded to the operator having net worth of greater than Rs. 150 Million, <b>Seven (07) points</b> will be awarded to operator having net worth of greater than Rs. 100 Million and up to Rs. 150 Million. <b>Five (5) points</b> will be awarded to operator having net worth of greater than Rs.75 Million and up to Rs. 100 Million and <b>Two and a half (2.5) points</b>	

	will be awarded to the operator with net worth greater than Rs. 50 Million and up to Rs. 75 Million.	
<b>VIII</b>	<b>Number of Buses bid for</b>	<b>10</b>
	Maximum of <b>Ten (10) points</b> will be awarded to the operator with ten (10) or more buses bid for, <b>Seven (07) points</b> will be awarded to operator having bid for seven (07) to nine (09) buses and <b>Five (05) points</b> will be awarded to those operators having bid for five (05) to six (06) buses.	
	<b>Overall Total</b>	<b>100</b>
<b>Note: The prospective operator must obtain 70% or more score to qualify technical evaluation.</b>		

The Transport Department will assess bidders based on the following financial evaluation criteria

## 6.2 Financial Evaluation Criteria for Each Route Bid For

Financial evaluation will be based on the lowest amount of subsidy demanded by an Operator on a particular route (s). The financial proposal must be submitted in a separate sealed envelope for each route. The financial proposal is the bid amount i.e. operational subsidy per kilometer per bus for a particular route as per schedule 'A' of the RFP Document.

### 6.2.1 Subsidy Schedule for Each Route Bid For

The prospective operator will furnish detailed subsidy schedule demanded on particular route (s) in PKR as below.

<b>Operational Subsidy Evaluation Criteria</b>					
<b>Name of City</b>	<b>Route No .</b>	<b>Route Length (Km)</b>	<b>Average Headway (Minutes)</b>	<b>Number of Buses Bid For</b>	<b>*Operational Subsidy Demanded / Bus /Km</b>

**\*As per approved specifications by the Transport Department i.e. 12m standard EURO-II Diesel A/c City Bus with minimum 39 seating capacity.**

**Note:** The operational subsidy demanded will be reviewed and validated on the basis of passenger demand through surveys and installation of fleet management system by an independent third party approved by the Transport Department.

## **SECTION-7**

### **Annexes**

## **Annex – A: Bidding Document Performa**

**(To be filled by operator for each route)**



## Checklist of the Documents to be submitted for Technical and Financial Evaluation

Sr. No	Document	Page Number (To be filled by Operator)	Please Tick if Attached
<b>Technical Evaluation Criteria</b>			
1	Performa A - Previous Experience of Public Service Vehicle (PSVs) Operations		
2	Performa B - Number of Routes being Operated		
3	Performa C - Maximum Fleet Maintained and Operated		
4	Performa D - Human Resource Managed		
5	Performa E - Time Required to Start Bus Operations on the Route Bid For		
6	Performa F - Annual Turnover		
7	Performa G - Net Worth As Per Audited Report		
8	Performa H – Number of Buses bid for		
9	Undertaking		
10	Power of Attorney for the Bid Signatory		
<b>Financial Evaluation Criteria</b>			
11	Schedules a. Calculation of Subsidy b. Data Sheet for allocation of Bus Routes		

\_\_\_\_\_ (Seal)

(Signature of Authorized Signatory)

(Name, Title, Address, Date)

**Note:** The other documents mentioned in section 5 will also be furnished along with bid documents

**Performa A – Previous Experience of Public Service Vehicle (PSVs) Operations**

**Max: 10 Points**

**(Provide documentary proof)**

<b>Select appropriate box and tick in one box</b>			
<b>One point will be awarded for experience of one year. A maximum of 10 points can be achieved for 10 or more years' experience.</b>			
<b>No. of Years</b>	<b>Allocated Points</b>	<b>Tick Box Below</b>	<b>Points Awarded</b> <i>(To be Filled By The Transport Department)</i>
One	1		
Two	2		
Three	3		
Four	4		
Five	5		
Six	6		
Seven	7		
Eight	8		
Nine	9		
Ten or above	10		
<b>Total Points Scored</b>			

\_\_\_\_\_ (Seal)

(Signature of Authorized Signatory)

(Name, Title, Address, Date)

**Performa B – Number of Routes being Operated (Inter-city and Intra-city)**

**Max: 10 Points**

**(Provide documentary proof)**

<b>Select appropriate box and tick in one box.</b>			
<b>Operational Routes</b>	<b>Allocated Points</b>	<b>Tick Box Below</b>	<b>Points Awarded</b> <i>(To be Filled By The Transport Department)</i>
More than 3	10		
2 - 3	7		
1	5		
<b>Total Points Scored</b> <i>(To be Filled By The Transport Department)</i>			

\_\_\_\_\_ (Seal)

(Signature of Authorized Signatory)

(Name, Title, Address, Date)

## Performa C – Maximum Fleet Maintained and Operated

**Max: 10 Points**

**(Provide documentary proof)**

<b>Select appropriate box and tick in one box.</b>			
<b>Fleet Size</b>	<b>Allocated Points</b>	<b>Tick Box Below</b>	<b>Points Awarded</b> <i>(To be Filled By The Transport Department)</i>
Greater than 15	10		
11 to 15	7		
6 to 10	5		
5	3		
<b>Total Points Scored</b> <i>(To be Filled By The Transport Department)</i>			

\_\_\_\_\_ (Seal)

(Signature of Authorized Signatory)

(Name, Title, Address, Date)

## Performa D – Human Resource Managed

**Max: 10 Points**

**(Provide documentary proof)**

<b>Select appropriate box and tick in one box.</b>			
<b>Managed Human Resource</b>	<b>Allocated Points</b>	<b>Tick Box Below</b>	<b>Points Awarded</b> <i>(To be Filled By The Transport Department)</i>
Greater than 40	10		
31 to 40	7		
21 to 30	5		
Up to 20	3		
<b>Total Points Scored</b> <i>(To be Filled By The Transport Department)</i>			

\_\_\_\_\_ (Seal)

(Signature of Authorized Signatory)

(Name, Title, Address, Date)

**Performa E – Time Required to Start Bus Operations on the Route Bid For  
Max: 30 Points**

<b>Select appropriate box and tick in one box.</b>			
<b>Time Required</b>	<b>Allocated Points</b>	<b>Tick Box Below</b>	<b>Points Awarded</b> <i>(To be Filled By The Transport Department)</i>
Within 60 days from the date of award of contract	30		
Within 75 days from the date of award of contract	20		
Within 100 days from the date of award of contract	15		
<b>Total Points Scored</b> <i>(To be Filled By The Transport Department)</i>			

*Note: Time required to start bus operations refers to the date when all buses bid for are operational and plying on the route bid for*

\_\_\_\_\_ (Seal)

(Signature of Authorized Signatory)

(Name, Title, Address, Date)

## Performa F – Annual Turnover

**Max: 10 Points**

**(Provide documentary proof)**

<b>Annual Turn Over of the Company (Million)</b>	<b>Allocated Marks</b>	<b>Points Awarded (To be Filled By The Transport Department)</b>
Greater than Rs. 100 Million	10	
Greater than Rs. 75 Million and up to Rs. 100 Million	7.5	
Greater than Rs. 50 Million and up to Rs. 75 Million	5	
Greater than Rs. 25 Million and up to Rs. 50 Million	2.5	

\_\_\_\_\_ (Seal)

(Signature of Authorized Signatory)

(Name, Title, Address, Date)

## Performa G – Net Worth As Per Audited Report

Max: 10 Points

(Provide documentary proof)

<b>Select appropriate box, use tick in one box.</b>			
<b>Amount in PKR</b>	<b>Allocated Points</b>	<b>Tick One Box Below</b>	<b>Points Awarded</b> <i>(To be Filled By The Transport Department)</i>
PKR Greater than Rs. 150 Million	10		
PKR Greater than 100 Million and up to 150 Million	7		
PKR Greater than 75 Million and up to 100 Million	5		
PKR Greater than 50 Million and up to 75 Million	2.5		
Total Points Scored <i>(To be Filled By The Transport Department)</i>			

\_\_\_\_\_ (Seal)

(Signature of Authorized Signatory)

(Name, Title, Address, Date)



**Performa H – Number of Buses bid for**

**Max: 10 Points**

<b>Select appropriate box, use tick in one box.</b>			
<b>Number of Buses</b>	<b>Allocated Points</b>	<b>Tick One Box Below</b>	<b>Points Awarded</b> <i>(To be Filled By The Transport Department)</i>
10 and above	10		
7 to 9	7		
5 to 6	5		
<b>Total Points Scored</b> <i>(To be Filled By The Transport Department)</i>			

\_\_\_\_\_ (Seal)

(Signature of Authorized Signatory)

(Name, Title, Address, Date)

**UNDERTAKING**

**(On the Letterhead of the Bidder)**

To,

The Additional Secretary Transport  
Transport Department  
11A, Egerton Road,  
Lahore,  
PAKISTAN

Subject: **Submission of Bid comprising Bid Security, Technical and Price Bids for  
Operation and Maintenance of Buses in [City Name and Route No]**

Dear Sir,

We confirm that we are not blacklisted by any Government Department/ Authority/  
Agency/ Institution or any local government in Pakistan or abroad from participating in  
Procurement, Operation and Maintenance of Buses as on ..... (Bid  
Due Date)

Yours faithfully,

\_\_\_\_\_ (Seal)

(Signature of Authorized Signatory)

(Name, Title, Address, Date)

**Power of Attorney for the Bid Signatory**

**{On Requisite Stamp Paper}**

KNOW ALL MEN by these presents that we [name of the Company], having its Registered Office at [Address of the Company] (hereinafter referred to as “Company”):

WHEREAS in response to the Request for Proposal (RFP) for Procurement, Operation and Maintenance of buses in \_\_\_\_ [City Name and Route No] , (“Project”), the Company is submitting Bid Comprising Technical and Financial Bids for procurement, operations and maintenance of City A/C Diesel buses to TRANSPORT DEPARTMENT (The Transport Department), and is desirous of appointing an attorney for the purpose thereof.

WHEREAS the Company deems it expedient to appoint Mr. \_\_\_\_\_ son of \_\_\_\_\_ resident of \_\_\_\_\_, holding the post of \_\_\_\_\_ as the Attorney of the Company.

NOW KNOW WE ALL BY THESE PRESENTS, THAT \_\_\_\_\_ [name of the lead member company] do hereby nominate, constitute and appoint.....[name & designation of the person].....as its true and lawful Attorney so long as he is in the employment of the Company to do and execute all or any of the following acts, deeds and things for the Company in its name and on its behalf, that is to say :

To act as the Company’s official representative for submitting the Bid comprise Technical Bid and Financial Bid for the said project and other relevant documents in connection therewith;

To sign all the necessary documents, papers, testimonials, applications, representations and correspondence necessary and proper for the purpose aforesaid;

To receive Letter of Award (LOA) and sign contracts /agreements for the propose aforesaid;

To tender documents, receive and make inquiries, make the necessary corrections and clarifications to the Bid and other documents, as may be necessary;

To do all such acts, deeds and things in the name and on behalf of the Company as necessary for the purpose aforesaid.

<p>The common seal of [name of the company] was here unto affixed pursuant to a resolution passed at the meeting of Committee of Directors held on --- Day of -----, 2012 in the presence of [name &amp; designation of the person] and countersigned by [name &amp; designation of the person] of the Company of [name of the company]</p>	<p>_____</p> <p><b>[Name and designation of person]</b></p>
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## **Schedules for Financial Proposal**

**All the schedules mentioned to be provided on letterhead with sign and stamp of authorized signatory (ies) in a separate sealed envelop**

## Schedule A

### Operational Subsidy Schedule

We, M/s (Name of the bidder/firm) hereby certify that we demand operational subsidy as indicated below:-

Operational Subsidy Demand					
Name of City	Route No.	Route Length (Km)	Headway (Minutes)	No. of Buses bid for	Operational Subsidy Demanded / Bus /Km (PKR)

Yours faithfully,

\_\_\_\_\_ (Seal)

(Signature of Authorized Signatory)

(Name, Title, Address, Date)

#### **Note:**

- 1) Separate financial bid will be submitted for each route bid for.

**Schedule B (To be attached with the financial proposal)**

**Data Sheet for Allocation of Bus Routes (To be filled by Operator)**

<b>Sr. No.</b>	<b>Route Number and Alignment Bid for</b>	<b>Minimum No. of buses required</b>	<b>Total Route Length (Km)</b>	<b>Average Headway (Peak / Off Peak) (Minutes)</b>	<b>Round Trip Time (Minutes)</b>
1.					

Yours faithfully,

\_\_\_\_\_ (Seal)

(Signature of Authorized Signatory)

(Name, Title, Address, Date)

Note:

- 1) Number of buses and headway may be adjusted by the Transport Department as per passenger demand upon third party validation
- 2) The operator may be asked to justify the demanded operational subsidy

## **Annex - B**

# **List of Available Urban Routes in Major Cities of the Punjab**

### **Disclaimer:**

- 1) Based on 2006 survey by University of Engineering & Technology (UET), the observed number of buses required on available routes in Multan, Gujranwala, Rawalpindi, Faisalabad and Lahore has been indicated. The operator is required to make his own assessment verifying current demand. Route Length may also be verified by the operator for his satisfaction.
- 2) Routes in Gujrat, Sialkot, Bahawalpur, Sargodha and D.G Khan are newly proposed routes. The Operator should verify/assess the required number of buses and other parameters at his level.

## ROUTE ALIGNMENTS

The number of vacant urban routes in different cities.

### LAHORE ROUTES (Notified)

Sr. No.	Route No.	Route Alignment	Total Route Length (Km)	Buses required as per 2006 Survey
1.	B-7	<b>Railway Station to Salamatpura Pind via</b> Garhi Shahoo, Asif Centre, Canal Bridge, Chobucha, Mughalpura, Shalamar Hospital, Shalamar Chowk, Sukh Nehar, Daroghewala, Salamatpura Pind	12.4	19
2.	B-19	<b>Old Ravi Bridge To Chungi Amar Sidhu via</b> Bund road, Bakar Mandi, Yateem Khana, Scheme Mor, allama iqbal town, Sheikh zaid hospital, Barkat Market, Model town, Qainchi, Chungi amirsidhu	25	45
3.	B-30	<b>General Bus Stand to Kala Khatia via</b> Azadi Chowk, Batti Chowk, Shahdara Chowk, Shahdara Railway Station, Narang Mor, Kot Muhammad Hussain, Khawaja Kot, Bherth, Babakwal	18	
4.	B-32	<b>Bhati to Rana Town via</b> Azadi Chowk, Batti Chowk, Shahdara Mor, Immamiya Colony, Rana Town	12.6	
5.	B-38	<b>Railway Station to Shair Shah Colony via</b> Railway Headquarters, Shimla Hill, LDA Plaza, Zoo, Faisal Chowk, Queens Road, China Chowk, Shadman, Shama, Ichhra, Wahdat Road, Campus Pull , Shah di Khoui, Doctors Hospital, Canal View, Thokar Niaz Beg, Shair Shah Colony	28.3	10
6.	B-42	<b>Railway Station to Altaf Colony via</b> Railway Hospital, Ghari Shahoo, Asif Center, Dharmapura, Saddar Chowk, Ghaziabad Chungi, Ghaziabad, Nizamabad, Ashfaq Chowk, Bismillah Chowk, Altaf Colony	10.2	
7.	B-45	<b>Shahdara Town to Shadman Market via</b> Shahdman Mor, Batti Chowk, Azadi Chowk, Bhati, District Courts, Anarkali, High Court/G.P.O, Faisal Chowk, Queens Road, Mozang Chungi, Shama, Shadman Market	15.5	
8.	B-46	<b>LESCO (Defense) to Allama Iqbal Airport via</b> FF Commercial Market, Punjab Co-operative Housing Society, General Hospital, Qainchi, Khayaban-e-Iqbal, Faisal Shaheed Chowk, Garrison College, R.A. Bazar, Fougi Foundation, Nadir Abad, Bhatta Chowk, Air Avenue, Airport Mor, Allama Iqbal Airport	18	
9.	B-47	<b>General Bus Stand to Badhana via</b> Railway Station, Canal Bridge, Dharampura, Saddar, Jhoray Pull, Ghazi Mor, Klass Mari, Bhangali, Barki, Hudyara, Dyosami	43	
10.	B-48	<b>General Bus Stand to Manga via</b> Bhati, Secretariat, Yateem Khana Chowk, Niaz Beg, Manga	42	13



**FAISALABAD ROUTES (Notified)**

Sr. No.	Route No.	Route Alignment	Total Route Length (Km)	Buses required as per 2006 Survey
1.	<b>B-1</b>	<b>Chungi No. 10 to Makkwana</b> via Siddhu Pura, Faisalabad, Subhan Allah, Adam Chowk, Razaabad, Jinnah Colony, Narwala Chowk, University/Jail, Session Court Koh-e-Noor, Dudiwala, etc.	<b>20.3</b>	<b>30</b>
2.	<b>B-2</b>	<b>Chungi No. 10 to D-Type Colony</b> via Qadir Abad Chowk, Nishasta Chowk, Lateef Chowk, Liaquat Chowk, Railway Station, Abdullah Pur, Waris Pura, Gate People's Colony, etc.	<b>18.5</b>	<b>22</b>
3.	<b>B-3</b>	<b>Shalimar Town to Manawala</b> via Ghousia Chowk, Purani Central Jail, Ghaou Shala, Jhang Bazar, Imam Bargah Chowk, Narwala Chowk, Pul Nishat Abad, Mansoor Abad, etc.	<b>15.4</b>	<b>25</b>
4.	<b>B-4</b>	<b>Main Terminal to sattiyana</b> via Eid Gah Road, Jail Road, Agriculture university, District Courts, State Bank, GTS Chowk, Jhal Khanowan, Saleemi Chowk, Toll Taxm Fish Farm, 226-Malakhanwala, Khanowan, Sattivana, etc.	<b>29.6</b>	
5.	<b>B-5</b>	<b>Nager (Chak No. 225)</b> via Millat Chowk, Bholey Di Chungi, Jamiya Chrishtiya, Islamia College, Lari Adda, Channab Chowk, Rail Bazar/Gumti, Katchari Bazar, Channiot Bazar, Main terminal Immam Bargah, Jhang Bazar, Ghaou Shala, Purani Central Jail, Nawalti Pul, Bilal Chowk, Madni Chowk, Qadri Chowk, D-type Pull, Fauji Chowk, D-type Gol Chakar, 224 Wazir aetc.	<b>21.8</b>	<b>22</b>
6.	<b>B-6</b>	<b>Chak No. 204 to Bagh</b> via Jattan Wala Chowk, Bismillah Chowk, Madina Town Girls College, Faizan-e-Madina, Susan Road, Abdullah Pur/M. Tax Chowk, Railway Station, G.T.S. Chowk, Katchari Bazar, Chinniot Bazar, Main Terminal, Narwala Adda, Thana Gulberg, Mor Qabristan, Razabad, Choor Majra, 79 Mor, Marzi Pura, Chaikra, Sultan Town, Narwala Bangla, Kaleem Shaheed Park, Shair Singh Wala etc.	<b>24.5</b>	<b>24</b>
7.	<b>B-7</b>	<b>Sudhar Bye-Pass to Gatt Wala Pull</b> via Arif Road, Mor Sabzi Mandi, Rehmat Colony, Air Port Mor, Pull Choula, Nayyab Colony, Purani Chungi, Shadab Colony, Gulafshan Colony, Ayoub Colony, Partab Nagar, Purani Sabzi Mandi, Narwala Chowk, Main Terminal, Chinniot Bazar, District Jail, Agriculture University, Education Board, Rafique Colony, Akbarabad Mor, Alied Hospital, Bholey Di Jhugi, Millat Chowk, Haji Abad, Nishat Abad, Sugar Mil Mor, Malik Pur, Manaanwala, Sabeena Town, Arif Road, Gatt Wala Pull	<b>28</b>	<b>28</b>
8.	<b>B-8</b>	<b>New Sabzi Mandi to Dry Port</b> via Mor Sabzi Mandi, Rehmat Colony, Airport Mor, Pull Choula, Nayyab Colony, Purani Chungi, Gulafshan Colony, Ayoub Colony, Partab Nagar, Channab Chowk, Narwala Chowk, Main Terminal,	<b>31</b>	<b>25</b>

		Chinniot Bazar, District Jail, Agriculture University, Education Board, Rafique Colony, Akber Abad Mor, Allied Hospital, Allied Mor, Bholey Di Jhugi, Millat Chowk, Haji Abad, Nishat Abad, Sugar Mills, Bhai Wala Gatti		
9.	<b>B-9</b>	<b>Main Terminal (Eid Gah Road) to Dijkot</b> via Police Line, District Courts, State Bank, G.T.S. Chowk, Jhal Khanowan Pull, Shabnam Cinema, Narwalti Pull, Pull D-Type, Pull Khorriyan, Chungi No. 15, Abdullah Pull, Irfan Mill, Bye-Pass, Jhal Roshan Wala, Darbar Sufi Barkat, Dalo Wal, Mazhabi Wala, Mor Jahangir, Ganga Singh, Dijkot	<b>20</b>	
10.	<b>B-10</b>	<b>Main Terminal to Diyyal Garh</b> via Chinniot Bazar, Katchari Bazar, Rail Bazar, Chanab Club, Lari Adda, Islamia College, Jamiya Chishtiya, Millat Chowk, Noor Pur, Green Town, Gokhowal, Ghunna Mor, Dhanaula, Diyyal Garh, etc.	<b>16.9</b>	
11.	<b>B-11</b>	<b>Khurrian Wala to Nawaban Wala</b> via Sheran Wala Lathiyan Wala, Choudhary House, Gatt Wala Pull, Faisal Garden, Hamdard University, Steam Power Kashmir Pull, Paipan Wala, Rafhan Mills, Canal Road, Abdullah Pull, Railway Station, G.T.S chowk, Gumti Katchari Bazar, Gaou Shala, Purani Central Jail, Samanabad College, Phattak Jawal Nagar, Science College, Madni Chowk, Nisar Colony, Chhattri Chowk	<b>30</b>	<b>29</b>

### GUJRANWALA ROUTES (Notified)

<b>Sr. No.</b>	<b>Route No.</b>	<b>Route Alignment</b>	<b>Total Route Length (Km)</b>	<b>Buses required as per 2006 Survey</b>
1.	<b>B-6</b>	<b><u>Behari Colony to Rahwali Cantt.</u></b> via Super Market, Peoples Colony, Mini Market, Nigar Phattak, Peoples Colony Mor, Sheikhupura Mor, Sheeranwala Bagh, Main Terminal, Gondlanwala Chowk, General Bus Stand, Shareef Pura, Shama Cinema, Gulshan Iqbal Park, Shaheen Abad, Climax Abad, Aziz Cross (Pindi Bye-pass)	<b>14</b>	
2.	<b>B-7</b>	<b><u>Zamindara Stand to Dharam Kot Chowk</u></b> via Pasroor Road, Talwandi, Pasroor Bye-Pass, Freed Town, Zamindara D-Class Stand	<b>17</b>	<b>08</b>
3.	<b>B-8</b>	<b><u>Tatley Aali to Aziz Cross</u></b> via Khiali Chowk, Siddique Saddiq Hospital, Sheikhupura Mor, Shairanwala Bagh, Main Terminal, Gondlanwala Chowk, General Bus Stand, Shareef Pura, Shama Cinema, Gulshan Iqbal Park, Shaheen Abad, Climax Abad, Aziz Cross (Pindi Bye-pass)	<b>20</b>	

**MULTAN ROUTES (Notified)**

<b>Sr. No.</b>	<b>Route No.</b>	<b>Route Alignment</b>	<b>Total Route Length (Km)</b>	<b>Buses required as per 2006 Survey</b>
1.	<b>B-6</b>	<b><u>Wapda Town to Railway Station</u></b> via Model Town, Bye-Pass Mor, Toyota Motor, Chungi No.6, Gol Bagh/Bason Road College, Pizza Hut, Al-Khair University, Tehsil Chowk, Law College Multan, Chungi No.9, Chungi No.8, Chungi No.7, Kachehri Chowk, Bahawal Pur Road, SP, Chowk, Bamanjee Chowk Aziz Hotel, Railway Station	<b>11.2</b>	
2	<b>B-7</b>	<b><u>Dera Adda to Qadir Pur Rawan via</u></b> Nawan Shaheer Chowk, Kalma Chowk, Art Council, MDA Chowk, Katchehri, Chungi No. 7, Chungi No. 8, Law College Multan, Chungi No. 9, Eid Gah, Rasheedabad/Fatima Center, Wapda Colony, Kadafi Chowk, Raja Pur, Sadiqabad, Bye-Pass, Qadir Pur Rawan.	<b>27.1</b>	<b>06</b>
3	<b>B-4</b>	<b><u>General Bus Stand to Bund Bosan</u></b> Via Under Pass, Thana Mor, Madni Chowk, Kadafi Chowk, Wapda Colony, Rasheedabad Chowk/Fatima Center, Eid Gah, Chungi No. 9, Law College Multan, Tehsil Chowk, Bosan Road College, Chungi No. 6, Toyota Motor, Bye-Pass, Baha-ud-Din Zikriya University, Akbar Shah University, Pakkey Wala, Pakki Pulli, Gulshan Iqbal, Bund Bosan	<b>27.3</b>	
4	<b>B-8</b>	<b><u>General Bus Stand Multan to Muzaffargarh</u></b> Via Chowk Nag Shah, Ali Wala, Sher Shah, Pull Chanab, Basti Gujarabad, Mehmoodbad, Basti Cheens.	<b>40</b>	
5	<b>B-9</b>	<b><u>General Bus Stand Multan to Makhdoom Rashid</u></b> Via 18-Kassi, Gharibabad.	<b>32</b>	
6	<b>B-10</b>	<b><u>General Bus Stand Multan to Basti Malook</u></b> Via Faal Cotton Factory, Munirabad, Gopalpur, Lar, Chak-5 Faiz, Baseera, Mohammed pur, Pull Dawoo wala.	<b>35</b>	

## RAWALPINDI ROUTES (Notified)

Sr.No.	Route No.	RAlignment	Total Route Length (Km)	Buses required as per 2006 Survey
1.	B-1	<b><u>Flashman Park to Pakistan Secretariat' Islamabad</u></b> via Mareer Chowk, Liqat Bagh, Committee Chowk, Waris Khan, Naz Cinema, Jewelers Market, RGH, Sadigabad, Rehmanabad, Sixth Road, Public Park, Shamsabad, Faizabad, Zeero Point, Fire Brigade, CDA, Aabpara, Melody, GPO, Polly Clinic, China Chowk, Super Market.	25	
2.	B-2	<b><u>Railway Station Rawalpindi to Pakistan Secretariat Islamabad</u></b> via Railway Road, Kamran Chowk, Mareer Chowk, Murree Road, Liaqat Bagh, Committee Chowk, Waris Khan, Naz Cinema, Jewelers Market, RGH, Sadigabad, Rehmanabad, Sixth Road, Public Park, Shamsabad, Faizabad, Zeero Point, Fire Brigade, CDA, Aabpara, Melody, Lal Quarters, Fazal-e-Haq Road, China Chowk, Super Market.	28	
3.	B-3	<b><u>Dhoke Syedan Chowk to Karachi Company G-9 Markiz</u></b> via Bakra Mandi Chowk, Chungi No. 22, R.A Bazar, GPO, Kamran Chowk, Mareer Chowk, Liaqat Bagh, Tepu Road, Rawal Road, Chandni Chowk, National Market, Kali Tanki, Haideri Chowk, College Chowk, Gulzar Hotel, Saidpur Road, Pandora, 1/9 Police Station, 07-Up Chowk, Education Stop, Peshawar Morr Masjid Stop.	20	
4.	B-4	<b><u>Biscuit Factory Dhmyal to Noorpur Shahan</u></b> via Bakra Mandi Chowk, Chungi No.22, T & T Chowl, GPO, Kashmir Road, Kamran Chowk, Mareer Chowk, Liaqat Baqh, Committee Chowk, Waris Khan, Naz Cinema, Jewelers Market, RGH, Sadigabad, Rehmanabad, Sixth Road, Public Park, Shamsabad, Faizabad, Zeero Point, Fire Brigade, CDA, Aabpara, Foreign Office, P.M ecretariat, Diplomatic Enclave, President House Colony.	34	
5.	B-5	<b><u>Adyala Jail to Faisal Masjid</u></b> via Adyala Road, Culshanabad, Rehman Markiz, Jarahi, Askari-7, 502-Workshop, Lalkurti, Chungi No. 22, R.A. Bazar, T & T Chowk, Mail Road, But Malka Chowk, Mareer Chowk, Liaqat Bagh, Committee Chowk, Waris Khan, Naz Cinema, Jewelers Market, RGH, Sadigabad, Rehmanabad, Sixth Road, Public Park, Shamsabad, Faizabad, Zeero Point, T & T Chowk, PIMS, Markz F/8, Shaheen Chowk, Navel Complex, Faisal Masjid (return R.A. Bazar, Zairat Chowk, CMH.)	25	
6.	B-6	<b><u>Tarnol to Hamrahi Adda</u></b> via Golra Morr, Koh-e-Noor Mills, Pirwadhai Morr, Chur Chowk, Charring Cross, Radio Pakistan, Race Course, M.H, Mall Road, T & T Chowk, But Malka Chowk, Mareer Chowk, Rashid Menhas Road, F.J University, Katchery Chowk, Ayoub Park, Al-Shifa, Fauji Foundation, Swan Adda.	35	

7.	<b>B-7</b>	<b><u>Humak Model Town to Pakistan Secretariat Islamabad</u></b> via Kahutta Morr, Gohra Syedan, Swan Camp, Fauji Foundation, Al-Shifa, Morgah Morr, Katchery Chowk, Jhanda, 501-Workshop, Rahimabad, Airport, Dhok Hafiz, Gulzar-e-Qaid, Airport Chowk, Karal Chowk, Fazaia Town, Khanna Pull, Kurri Road, Dhoke Kala Khan, Faizabad, Zero Point, Fire Brigade CDA, Aabpara, Melody, GPO, Poly Clinic, China Chowk, Super Market.	38	
8.	<b>B-8</b>	<b><u>Railway Station to Taxila</u></b> via Railway Road, Transit Camp, Baikery Chowk, Chur Chowk, Pirwadhai Morr, Koh-e-Noor Mills, Golra Morr, EME College, Jhangi Syedan, Motorwa Stop, Ternol, Sangjani By pass.	38	
9.	<b>B-9</b>	<b><u>General Bus Stand to Faisal Masjid</u></b> via 1.1 Principal Road, Faizabad, Zeero Point, Fire Brigade, CDA, Aabpara, Melody, GPO, Poly Clinic, China Chowk, Super Market.	25	
10.	<b>B-11</b>	<b><u>Railway Station Rawalpindi to Golra Sharif</u></b> via M.H, Radio Station, Charring Cross, Church Chowk, Pirwadhai Morr, Koh-e-Noor Mills, Golra Morr, Mera Jaffar, Golra Railway Station.	23	

**SARGODHA ROUTES (Notified)**

<b>Sr. No.</b>	<b>Route No.</b>	<b>Route Alignment</b>	<b>Total Route Length (Km)</b>	<b>Buses required</b>
1.	<b>B-1</b>	49-Tail to Sakesar Via Sultan Mills, Guard Room awan colony, District Jail, Katchery Chowk, Railway Phattak, Bomb Chowk, Masjid-e-Shuhada, Wapda Colony, Jhang Morr, Aziz Bhatti Town, Jahl Chakian Maari, Lak Morr, Uttian Sakesar.	<b>31.7</b>	
2.	<b>B-2</b>	Noori Gate to Adda Chak 46-SB Via Katchery Chowk, Zarar Tarqati Bank Chowk, Railway Station Chowk, Zaffarullah Chowk, Satelilite Town Chowk, General Bus Stand, Qainchi Morr, Chowk Pull 47, SCARP colony, Secondary Education Board Commerce College, 49-Tail, Karana Bangla, Pull 111-SB, Adda Chak No. 46-SB.	<b>27.8</b>	
3.	<b>B-3</b>	Noori Gate to Choki Bhagat Via Trust Plaza, Fatima Jinnah Road, Bala Market, Islampura Pull, Satellite Town, Qainchi Morr, Saem Nallah, Chak NO. 9-SB, Wapda Town, Choki Bhagat.	<b>28.2</b>	
4	<b>B-4</b>	Adda-47 to Shahpur City Via Daewoo Terminal, Fatima Hospital, Beacon House, University of Sarghoda, Rehman Plaza, Club Chowk, Khayam Cinema Chowk, Hospital Chowk Noori Gate, Wapda Colony, Jhang Morr, Aziz Bhatti Town, Jhal Chakian, Hyderabad Town, Dhrema, Balgowal, Jahanabad, Jala-d-Gorh, Yousaf Sugar Mills, Shahpur Saddar, Aaqil Shah, Shahpur City.	<b>38.9</b>	
5	<b>B-5</b>	General Bus Stand to Sahiwal Via Satellite Town Chowk, Islampura Pull, bala Market, Trust Plaza, Noori Gate, Wapda colony, Jhang Morr, Chak Post, Chak No. 84-NB, Chak No. 92-NB, Chaway Wala, Saiwal.	<b>40</b>	
6	<b>B-6</b>	Noori Gate to Chak No. 46 Via Shaheen Chowk, bomb Chowk, Katchery Chowk, Circuit House, Chowk Convent School, Chowk Pul 47, Commerce College, Secondary Education Board, 49-Tail, Karana Bangla, Pull Chak No. 111-SB, Chak No. 46-SB.	<b>28.4</b>	

**DERA GHAZI KHAN ROUTE (Notified)**

<b>Sr. No.</b>	<b>Route No.</b>	<b>Route Alignment</b>	<b>Total Route Length (Km)</b>	<b>Buses required</b>
1.	<b>B-1</b>	<b>DG Khan to Kot Chutta</b> Via General Bus Stand to Pul Piaray Wali, Pul Piarary Wali to Traffic Chowk, Traffic Chowk to Hospital Chowk, Hospital Chowk to Kachehry Chowk, Kechehry Chowk to Educator Chowk, Educator Chowk to Waqar Canteen, Waqar Canteen to Pul Daat, PUI Daat to Pul Shoria, Pul Shoria to Ghazi Mills, Ghazi Mills to Maamory Chowk, Maamory Chowk to Piagah, Piagah to Farooq Floor Mills, Farooq Mills to Ali Wala, Ali Wala to Noor Wala, Noor Wala to 33 Wala Morh, 33 Wala Morr to Kot Chutta	<b>23.80</b>	



**BAHAWALPUR ROUTES (Notified)**

<b>Sr. No.</b>	<b>Route No.</b>	<b>Route Alignment</b>	<b>Total Route Length (Km)</b>	<b>Buses required</b>
1.	<b>B-1</b>	<b>General Bus Stand Bahawalpur to Yazman</b> via Railway Station, Chowk Fawara, Farid Gate, Sadar Pulli, Chak 28 BC, Chak 24 BC, Chak 42 DNB, Chak 51 DB South, Sokar Minor, Chak 33 DB, etc.	<b>40</b>	
2.	<b>B-3</b>	<b>General Bus Stand Bahawalpur to Ahmad Pur Sharqiya</b> via Batti Raban, Gulistan Mill, Khankah Sharif, Ashraf Sugar Mill, Musafir Khana, Rehman abad, NurPur Noranga, Khan Pur, Zahir pier.	<b>59</b>	
3.	<b>B-4</b>	<b>General Bus Stand to Khanqah Sharif Via</b> Old Sabzimandi, Eidgah Chowk, Circuit House, Dubai Chowk, Purrani Chungi, Sadiq Public School, new Satellite Mandi, Ramdan Phatak, Bismillah Cotton Factory and Asia Ghee Mills.	<b>18.4</b>	

**SIALKOT ROUTES (Notified)**

<b>Sr. No.</b>	<b>Route No.</b>	<b>Route Alignment</b>	<b>Total Route Length (Km)</b>	<b>Buses required</b>
1.	<b>B-1</b>	<b>General Bus Stand Sialkot to General Bus Stand</b> Via China/Sublime Chowk, Saga Chowk, Khawaja Anwar Chowk,Pul Ek,Pasroor By Pass, Gulshan Iqbal Park, Pasroor Road, Lady Anderson School, Rangpura, Jinnah Stadium,KMS Medical College, Khawaja Safdar Road, Jail Road.	<b>18.5</b>	
2.	<b>B-2</b>	<b>General Bus Stand Sialkot to Daska</b> Via China/ Sublime Chowk,Saga Chowk,Pul Ek,Gulshan E azeem Housing Scheme,Ghunike,Motra,Jasarwala etc.	<b>29</b>	
3.	<b>B-3</b>	<b>General Bus Stand Sialkot to Daska</b> Via China/ Sublime Chowk,Ugoki,Canal City Housing Society, <b>Sambrial</b> ,Pura Jodh Singh,Kot Buland,Bhopalwala,Adamki Adda,Mandranwala etc,	<b>35</b>	
4	<b>B-4</b>	<b>General Bus Stand Sialkot to Pasroor</b> Via Khawaja Safdar Road, Allam iqbal Road, Pul Ek Circular Road, Gulshan e iqbal Park, Lakhanpur, wario,Badiana,Langah,Mudressa,	<b>31</b>	

**GUJRAT ROUTES (Notified)**

<b>Sr. No.</b>	<b>Route No.</b>	<b>Route Alignment</b>	<b>Total Route Length (Km)</b>	<b>Buses required</b>
1.	<b>B-1</b>	<b>GBS to Kharian</b> via GTS,Jatuwakal,Service Morr,Kot Balia,Dewana Mandi, Lalamosa,Ali Chak, Panjan Khasana,Jandanwala,Kharian Cantt	<b>33.1</b>	
2.	<b>B-2</b>	<b>GBS to Mangowal</b> Via GTS, Shaheen Chowk, Narowali, Kunjah)	<b>20.2</b>	
3.	<b>B-3</b>	<b>Shaheen Chowk to Jalapur Jatan</b> Via GTS, Butt Hospital, Service Morr, Jail Chowk, Kutchery Chowk,Bollay Pul,Sook Kalan,Gujrat University,Chandni Chowk, Tam Tam Bus Stop, Tanda Chowk)	<b>24.2</b>	

## **Annex - C**

### **Bid Bond**

## **BID BOND**

Transport Department  
Government of the Punjab  
11-A Egerton Road  
Lahore  
Pakistan

Security Executed on \_\_\_\_\_  
(Date)

Name of Surety (Bank) with Address: \_\_\_\_\_  
(Scheduled Bank in Pakistan)

Name of Principal (Bidder) with Address \_\_\_\_\_  
\_\_\_\_\_

Penal Sum of Security Rupees \_\_\_\_\_ (Rs. \_\_\_\_\_)

Bid Reference No. \_\_\_\_\_

Dear Sir, in consideration of \_\_\_\_\_

Hereinafter called "THE BIDDER" having submitted the accompanying Bid and in consideration of value received from (the Bidder above) we hereby agree to undertake as followings:

1. To make unconditional payment of Rupees \_\_\_\_\_ upon your written demand without further recourse, question or reference to the BIDDER or any other person in the event of the withdrawal of the aforesaid Bid by the BIDDER before the end of the period specified in the Bid after the opening of the same for the validity thereof or if no such period be specified, within 90 days after the said opening or if the Bidder having been notified of the acceptance of his Bid by the purchase during the period of Bid validity:

a) Fails or refuses to execute the Contract in accordance with the instructions to Bidders.

OR

b) Fails or refuses to furnish Performance Security in accordance with the Instructions to Bidders.

2. To accept written intimations(s) from you as conclusive and sufficient evidence of the existence of a default of non-compliance as aforesaid on the part of the BIDDER and to make payment accordingly within 3 (three) days of receipt of the written intimation.

3. No grant of time or other indulgence to, or composition or arrangement with the BIDDER in respect of the aforesaid Bid with or without notice to us shall affect this Guarantee and our liabilities and commitments here under.

4. This guarantee shall be binding on us and our successors in interest and shall be irrevocable.

Yours faithfully

(BANKERS)

**Annex - D**

**Performance Guarantee**

## PERFORMANCE GUARANTEE

Transport Department  
Government of the Punjab  
11-A, Egerton Road,  
Lahore  
Pakistan

Dear Sir,

Ref; our Bank Guarantee No. \_\_\_\_\_ in the sum of  
Rs. \_\_\_\_\_ Account No. \_\_\_\_\_ in  
consideration of \_\_\_\_\_ agreement \_\_\_\_\_ with \_\_\_\_\_ M/s  
\_\_\_\_\_ called Operator and in consideration for  
value received.

We M/s \_\_\_\_\_ (Name of Operator) hereby agree and undertake as  
followings:

- i. To make unconditional payment of (10%) TEN percent of the total amount of annual operational subsidy for route [Route No and City Name] bid for in the event of default, non-performance or non-fulfillment by (the Operator) of his obligations, liabilities, responsibilities under the said contract of which you shall be the sole judge.
- ii. To accept written intimation from you as conclusive and sufficient evidence of the existence of the default or breach as aforesaid on the part of (Operator) and to make payment accordingly within 3 (three) days of receipt thereof.

To keep this guarantee in full force from the date hereof for the time of one year or until demanded Operational Subsidy is verified / revised / replaced on [Route No and City Name]. The amount of performance guarantee shall be verified / revised / adjusted from time to time through third party validation by the Transport Department's approved independent consultants. Upon validation if performance guarantee is found to be more or less than the actual required amount, it shall be replaced by the required amount of performance guarantee. The performance guarantee shall be finally returned to the bidder within thirty (30) working days after the expiry of the contract period on written request from the operator.



iv. That no grant of time or other indulgence to, amendment in the terms of the Contract by Agreement between the parties, or imposition or Agreement with (Operator) in respect of the performance of his obligations under the said Agreement, with or without notice to us, shall in any manner discharge or otherwise affect this Guarantee and our liabilities and commitments there under.

v. This Guarantee shall be binding on us and our successor's interest and shall be Irrevocable.

vi. This guarantee shall not be affected by any change in the constitution of the Guarantor Bank or the constitution of the (Operator).

(BANKER)

**Annex - E**

**Service Performance Levels**

**SERVICE PERFORMANCE LEVELS (SPL)**

The Performance Service Levels describes target performance levels which the bidder shall aim to deliver to maintain quality service for the ease and comfort of general public. It also lists the procedures for measuring any noncompliance to the efficient and uninterrupted bus operations, and associated penalties which will be applied if bidder fails to deliver any service performance targets. The Service Performance Levels will be assessed in accordance with the criteria defined by the Transport Department through approved third party consultant on regular basis. The operator commitment below in conjunction with Schedule-B provided in the financial proposal will form part of the Agreement.

<b>Sr. No.</b>	<b>Performance Standards</b>	<b>Field Measurement Criteria</b>	<b>Agreement by Operator</b> Y – Yes N- No
1	Maintenance of the dispatch frequency from the depot	Trackers	
2	Required number of buses for operations	Trackers	
3	Operational Hours (Working days, Weekdays, Holidays)	Trackers	
4	Stoppage on designated stops only	Trackers	
5	Following the route alignment	Trackers	

<b>Sr. No.</b>	<b>Description</b>	<b>Required Performance Level (Monthly)</b>	<b>Formula to Calculate Trips</b>	<b>Agreement by Operator Y – Yes N- No</b>
1.	Trip Efficiency/ Regularity of Operation	More than 80%	[No of Trips operated / No of trips assigned/schedule] x 100	
2.	Reliability of Buses/ No. of Breakdowns	Maximum 2 Complaints / month	Validation through third party data	
3.	Punctuality (adherence to time schedule)	80% compliance of the route fleet	[No of trips on time from first station /Total no of trips operated] x 100	
4.	Cleanness of Buses / Number of Buses found dirty	Maximum 10 Complaints	Inspections by the Transport Department authorized representatives	
5.	Illegal parking of buses other than the parking yard	Nil	Inspections by the Transport Department authorized representatives	

**In case of breach of Performance Service Levels aforementioned parameters, following penalties will be applied.**

Col I	Col II	Col III	Col IV
Sr. No.	Fine Description	Deductions/ Fine in Operational Subsidy in Kilometers	Fine In PKR
1.	Trip Efficiency/ Regularity of Operation	= 20 × number of trips missed	= Operational Subsidy demanded per km× value from Column III
2.	Reliability of Buses / No. of Breakdowns	= 20 × Total No. of Breakdowns/ month	= Operational Subsidy demanded per km× value from Column III
3.	Punctuality (adherence to time schedule)	= 2 × No. of Delayed Trips	= Operational Subsidy demanded per km× value from Column III
4.	Cleanness of Buses / Number of Buses found dirty	= 5 × No. of Buses observed	= Operational Subsidy demanded per km× value from Column III
5.	Parking buses at unauthorized places other than the parking yard	= 5 × No. of Buses observed parked illegally	= Operational Subsidy demanded per km× value from Column III

**Exclusions:**

The operator will be exempted from delays or slippages on SPL parameters arising out of delays in execution due to delay in approval or review from GoPb's side. Any such delays will be notified in writing.

Description of the infraction	Fine / Deductions from monthly operational subsidy (No. of KM's for each bus)
To place any type of decoration or non-functional items inside or outside the vehicle, without consent and approval of the Transport Department and which have not been installed by the original manufacturer of the chassis or body	5
To polarize, totally or partially, side, front or back windows.	5
To use or to modify colors and designs of the external paintwork of the vehicle outside the standards parameters established by the Transport Department	5
To install additional lamps such as “explorers”, chassis illumination or decoration, which are not regulatory or installed by the original manufacturer	5
To place advertising material not authorized by the Transport Department or to infringe regulation regarding advertising material in vehicles.	5
To drive with lights off at night.	5
To operate equipment with sound inside the vehicle, or to read announcements not authorized by the Transport Department	5
To use unauthorized electronic equipment by the driver (cell phones, walkman, etc.) during driving	5
To drive with defective front, side and/or back or brake lights.	5
Broken, ripped or loose seat(s)	5
Section of handrail loose or with cutting edges.	5
Broken side, front or back window.	5
Lack of illumination or incorrect arrangement in terms of visibility of front, side or back route displays.	10
To operate vehicle with visible dents or impacts.	10
Inadequate operation of passenger access doors, either due to damage or incorrect operation which affects boarding and alighting times/ process by passengers.	10
Incorrect operation or damage to doors for emergency exits.	15
To violate or to alter without prior authorization of the validation manager its control or any of its parts (Logical Unit, GPRS, Radio and all other equipment for that purpose).	15

**FINES FOR DEFICIENCIES RELATED TO USER OPERATION**

<b>Description of the infraction</b>	<b>Fine / Deductions from monthly operational subsidy (No. of KM's for each bus)</b>
Stopping at a station and/or platform not established on the route Schedule for a service without the prior authorization or instruction of the Transport Department	15
Changing the route of a service without the prior authorization or instruction of the Transport Department	20

**SANCTIONS AGAINST OPERATOR'S STAFF**

<b>CONDUCT DESCRIPTION</b>	<b>Fine / Deductions from monthly operational subsidy (No. of KM's for each bus)</b>
Verbal or physical ill-treatment with passenger (referring to operator's staff)	20
To overcharge fares other than notified by the Transport Department	10

\_\_\_\_\_ (Seal)

(Signature of Authorized Signatory)

(Name, Title, Address, Date)