



LAHORE TRANSPORT COMPANY



Job Description

Chief Executive Officer

Reporting to	:	Chairman / Board of Directors
Salary Grade	:	Negotiable
Duty Station	:	Head Office - Lahore
Employment Contract	:	Contractual
Work Week	:	5 days (Monday to Friday)
Work Hours	:	0900 hrs to 1700 hrs

Working Relationships

External All Government Departments of Pakistan

Internal LTC All Departments

Job Summary

The Chief Executive Officer (CEO) is the highest ranking officer in charge of total management of the Lahore Transport Company. The Job holder is responsible for the effective and efficient management of Lahore Transport Company, a company limited by Guarantee, promoted by Government of Punjab and setup under section 42 of the Companies Ordinance 1984. The CEO has the responsibilities as a director, decision maker, leader, manager and executor. It is further stated that the decision making role involves high level decision about policy and strategy.

Duties & Responsibilities

1. To achieve the goals and targets setup by the board, including KPI targets;
2. Hiring and firing of employees at LTC;
3. Representing LTC at all forums, national and international, government and private, including the LTC's representation in foreign countries;
4. Defending the best interest of the company before the court/ tribunal/ judicial forum/ quasi-judicial form/ commissions etc., as the need may be, and to appoint such attorneys/ representatives as may be deemed fit;
5. To seek such relief from the courts of competent jurisdiction, including by way of filing suits/ applications/ petitions/ representations, as may be required in order to achieve the goals and targets setup by the Board, and as may be deemed fit by you;
6. To ensure the smooth management of the Company; of the Company,
7. To execute documents/ contracts/ agreements etc .on behalf of LTC with all such persons / entities as may be required in order to forward the best interest of the Company;



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8. To exercise all such powers as conferred upon the Chief Executive Officer by the Companies Ordinance 1984 or any other applicable laws;
9. To review the performance of the Company on regular basis.